

State of Tennessee, Department of Human Services
Director of Program Integrity

The Tennessee Department of Human Services (TDHS) is responsible for administering numerous services throughout Tennessee, including but not limited to, Families First, the state's Temporary Assistance for Needy Families (TANF) program, Supplemental Nutrition Assistance Program (SNAP, formerly known as the Food Stamp program), Child Support, Child Care Licensing and Assistance, Adult Protective Services, and Rehabilitation Services. With 133 office locations, DHS is one of the few State Departments with offices in all 95 counties.

Under the direct supervision of the Inspector General, the Director of Program Integrity oversees and directs all of the Department's efforts related to the detection, deterrence and prevention of fraud, waste and abuse. The Program Integrity unit conducts investigations for the department including, but not limited to: SNAP and TANF overpayments and fraud and employee investigations. The Program Integrity unit is comprised of more than 60 staff members, including District Investigators, Special Investigators, and Investigative Specialists stationed across Tennessee.

Duties and Responsibilities

- Provides day to day oversight of the Program Integrity unit including conducting monthly meetings with direct reports, professional development plans for staff and training opportunities.
- Provides leadership to and is accountable for the performance and direction of the unit through multiple layers of management and senior level professional staff.
- Oversees the DHS claims process for the Supplemental Nutrition Assistance Program (SNAP) and the Temporary Assistance for Needy Families (TANF) program.
- Direct, supervise, monitor and conduct investigations involving fraud, employee misconduct and other matters of interest to the department.
- Coordinate with federal and state law enforcement in investigations and prosecution of criminal activities.
- Analyze and create strategies for overall Program Integrity improvement.
- Directs the development, modification, and enforcement of policy and procedure for operations, functions and services of the DHS Program Integrity unit.
- Plans, organizes and directs all DHS Program Integrity unit operations, functions, activities, and services.
- Directs the preparation of and/or prepares administrative reports.

Qualifications

- Bachelor's degree in political science, criminal justice, business or public administration or other related field.
- A minimum experience of 4 years in law enforcement administration, investigations/program integrity efforts, other related field.
- A minimum of 4 years supervisory experience.

- Prior experience in a government entity or as a Director of Investigations or Program Integrity or an Administrator position in the private sector operating with multiple funding sources including State, Federal is preferred.

All interested candidates should submit a resume to:

Lisa Spencer

Assistant Commissioner – HR Operations and Organizational Performance

TN Department of Human Resources

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